

LL.M. in Employment Law Application for Admission

Atlanta's John Marshall Law School
LL.M. Admissions
1422 West Peachtree Street NW
Atlanta, Georgia 30309
404.872.3593 phone, 404.873-3802 fax
employmentlaw@johnmarshall.edu
www.johnmarshall.edu/LLM

APPLICATION INSTRUCTIONS

1. Submit your **completed application**, including a personal statement and resume, by mail, email or fax to LL.M. Admissions at the address above.
2. Submit the **non-refundable application fee** of \$50 with your application.
3. Request **official transcripts** from all **law schools** attended. Transcripts should be sent by those law schools directly to LL.M. Admissions at the address above.
4. Request **two letters of recommendation**, at least one of which should be a professional recommendation. You must provide a cover sheet for your recommenders. Download cover sheets at the How to Apply page (www.johnmarshall.edu/LLM).

TERM APPLYING FOR:

Fall ☐

Spring ☐

Summer ☐

YEAR: 20__

PERSONAL INFORMATION

Last Name _____ First Name _____ Middle Name _____ Preferred _____ Previous _____
U.S. Social Security Number: _____-_____-____ Date of Birth (MM/DD/YYYY): _____-_____-____ Gender: ___M ___F

Citizenship/Residency (Please check one):

___ U.S. Citizen ___ Permanent Resident, Alien Registration #A _____ ___ Non-resident Alien, Visa Type: _____

Place of Birth: _____
City _____ State _____ Country _____

Current Address:

Address _____

City _____ State _____ Zip _____

Home Telephone _____

Cell Phone _____

Daytime Work Phone (optional) _____

Email _____

Ethnicity: We request, but do not require, that you answer the following questions. This information is confidential and will not be released except in the form of statistical summaries in which individuals are not identified. Please answer the following questions to describe what you consider to be your ethnic heritage:

1. Are you Hispanic / Latino? ___Yes ___No

2. Please select all ethnicities that apply:

___ Hispanic of any race

___ Black or African American

___ American Indian or Alaska Native

___ Native Hawaiian or Other Pacific Islander

___ Asian

___ White /Caucasian

___ Unknown/Other

3. Have any relatives attended Atlanta's John Marshall Law School? ___No ___Yes (please list)

Name _____ Relationship _____

How did you first learn about Atlanta's John Marshall Law School?

___ Alumni

___ Recruiting Event

___ Direct Mail / Email

___ Internet Search

___ ABA Journal Ad

___ Other Print Ad

___ Word of Mouth

___ Other _____



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APPLICATION INFORMATION

Education:

1. List all law schools attended.

Name of Institution(s)	Dates Attended		Degree & Date Awarded (MM/YY)
	MM/YY	MM/YY	
	to		
	to		

2. List academic honors you have received (prizes, scholarship awards, membership in honor societies, etc.).

3. List all Law Review Experience.

Name of Journal	Position

Professional Experience:

1. Please list your current or most recent employment.

Position/Title	Employer	Employer Address	Dates (MM/YY to MM/YY)

2. List professional designations and/or honors earned.

Bar Admission: Jurisdiction _____ Date Admitted _____ Jurisdiction _____ Date Admitted _____

TOEFL (Applicants whose academic legal training was not in English):

Test Date (MM/YY)* Total Score TWE Score Subsection Scores: Reading Writing Listening

*If you have not yet completed the TOEFL exam, please indicate the test date above.

Have you previously applied to the LL.M or J.D. program at Atlanta's John Marshall Law School? ☐ No ☐ Yes: Semester: _____ Year: _____



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Letters of Recommendation: Have two letters of recommendation, at least one of which is a professional recommendation, sent to LL.M. Admissions. Recommendations should be accompanied by cover sheets that are downloadable from the How to Apply page at www.johnmarshall.edu/LLM.

Personal Statement: On a separate sheet, please submit a personal statement of 250 words or less describing the educational, personal and/or professional experiences that have prepared you to successfully complete the LL.M. program.

Resume or CV: Please submit a copy of your resume or CV.

If you indicate "yes" to any of the questions below, you must submit a separate explanation with supporting documents and dates.

- | | | |
|------------------------------|-----------------------------|---|
| ☐ Yes | ☐ No | Excluding parking violations, have you ever been detained, arrested, formally accused, cited, or prosecuted for the violation of any law? Note: You must disclose each instance even though the charges may have been dismissed or you were acquitted or allowed to plead <i>nolo contendere</i> or an adjudication was withheld, or you were pardoned or a conviction was reversed, set aside or vacated, or the record sealed or expunged and regardless of whether you have been told you do not need to disclose such an instance. You must provide documentation of each instance. |
| ☐ Yes | ☐ No | Have you ever been delinquent or in default of any financial obligations, including student loans? |
| ☐ Yes | ☐ No | Have you ever been subject to dismissal, suspension, probation, warning, or other academic or disciplinary sanction by any college, university, or professional school? |
| ☐ Yes | ☐ No | Have you ever held a professional license which has been subject to disciplinary action, probation, suspension or revocation? |
| ☐ Yes | ☐ No | Have you ever been dishonorably discharged from Military Service? |

SIGNATURE

By signing this application or electronically transmitting it, I certify that the information provided in this application is complete and correct to the best of my knowledge and belief, and that the personal statement is my own work product. I agree to promptly advise the Director of Admissions of any change in any of the facts indicated in this application. I understand that falsification, misrepresentations, or omissions on this application may be grounds for denial, or, if I am accepted, for revocation of acceptance, suspension, or dismissal from Atlanta's John Marshall Law School or revocation of a degree. In submitting this application, I indicate my willingness to accept and adhere to the Code of Student Responsibility, and recognize that I will be subject to the procedures and regulations of the Law School. For information regarding the Law School's policy on disability accommodations, please see Section 507 of the Dean's Office Regulations, which can be accessed online at www.johnmarshall.edu.

Signature

Date

