



## 2020-2021 Independent Student Verification Worksheet

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Phone: (678) 916-2600 Fax: (404) 873-3802

Your 2020-2021 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Federal Title IV law states that before awarding Federal Student Aid, we may ask you to confirm the information reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at the law school will compare your FAFSA Report received from the U.S. Department of Education with the information on this worksheet, the student and/or your spouse's 2018 Federal Tax Return Transcript, and any other required documents. If there are discrepancies, your FAFSA information may need to be corrected by the law school. **You must complete and sign this verification worksheet, attach all required documents, and submit directly to the financial aid administrator at the law school.** *If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.*

### SECTION A: INDEPENDENT STUDENT INFORMATION

Student Name (Print): \_\_\_\_\_ Social Security #: \_\_\_\_\_  
 Spouse Name (Print): \_\_\_\_\_ Social Security #: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_ Phone #: \_\_\_\_\_ Law School E-mail: \_\_\_\_\_  
 Student Enrolled at:     Atlanta's John Marshall Law School    AJMLS Student ID #: \_\_\_\_\_

### SECTION B: INDEPENDENT STUDENT'S FAMILY INFORMATION

List the people in your household below. Include:

- Yourself.**
- Your spouse**, if you are married.
- Your children**, if any, if you will provide more than half of their support from July 1, 2020, through June 30, 2021, or if the child would be required to provide your information if they were completing a FAFSA for 2020-2021. Include children who meet either of these standards, even if they do not live with you.
- Other individuals if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2021.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2020, and June 30, 2021. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Relationship to Student	College/University	Will be Enrolled at Least Half Time
		<i>Student</i>	<i>AJMLS</i>	<input type="checkbox"/> Yes

**SECTION C: INDEPENDENT STUDENT'S INCOME INFORMATION****WAGES & TAX FORM** Student  Spouse

UNEMPLOYED all of 2018 and had ZERO earned income.

 Student  SpouseEMPLOYED in 2018, but **will not file** and are **NOT required to file** a U.S. Internal Revenue Service tax return. **Copies of ALL 2018 W-2s attached** **IRS Verification of Non-filing letter attached.** Please visit [www.irs.gov/pub/irs-pdf/f4506t.pdf](http://www.irs.gov/pub/irs-pdf/f4506t.pdf), or call 1-800-908-9946 to obtain Form 4506-T to submit your request for the Non-filing letter.

List employer(s) for which w-2s are attached, and reported amount earned:

Employer: \_\_\_\_\_ 2018 Income: \$ \_\_\_\_\_

Employer: \_\_\_\_\_ 2018 Income: \$ \_\_\_\_\_

Employer: \_\_\_\_\_ 2018 Income: \$ \_\_\_\_\_

 Student  Spouse

IRS Data Retrieval Tool used to submit information on 2020-2021 FAFSA.

 Student  Spouse

Filed a 2018 Federal Income tax return.

 Student has used the **IRS Data Retrieval Tool (DRT)** in FAFSA on the Web to transfer 2018 IRS income tax information into the student's FAFSA. Student has not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2018 IRS income tax return information into the student's FAFSA once the 2018 IRS income tax return has been filed. The student is unable or chooses not to use the IRS DRT in FAFSA on the Web, and instead will provide the school a 2018 **IRS Tax Return Transcript**.*Please visit [www.irs.gov/Individuals/Get-Transcript](http://www.irs.gov/Individuals/Get-Transcript), or call 1-800-908-9946 to request an IRS Tax Return Transcript. A return transcript may only be requested directly from the IRS, and may be processed in as little as 7 business days up to 30 calendar days.***A COPY OF IRS FORM 1040, 1040a, OR 1040EZ IS NOT ACCEPTABLE, nor are account transcripts or a record of account.****IMPORTANT INFORMATION - IRS Data Retrieval Tool**

If you opted NOT to use the IRS Data Retrieval Tool when you initially completed your 2020-2021 FAFSA online, you may login and amend your FAFSA and use the IRS Data Retrieval Tool option. There are certain conditions in which you may not use the IRS Data Retrieval Tool and **will be required to submit a tax transcript**:

- You are married and the 2018 federal tax return filing status is "Married Filing Separately" or "Head of Household"
- An amended 2018 federal tax return was filed (IRS form 1040X)
- A Puerto Rican or foreign tax return was filed
- A tax return was filed electronically within the last 2 weeks, or by mail within the last 8 weeks
- You make changes to your income information on your FAFSA *after* using the IRS Data Retrieval Tool.

In the chart below, list any additional income you or your spouse may have received in 2018. *Please list annual amounts received – DO NOT LIST MONTHLY AMOUNTS. If an amount is zero (0), enter (0). DO NOT LEAVE ANY SPACES BLANK.*

2018 Additional Income	Student	Spouse
<b>2018 Earnings from employment</b>	\$ _____	\$ _____
<b>2018 Unemployment Compensation</b>	\$ _____	\$ _____
<b>Alimony</b>	\$ _____	\$ _____
<b>Child Support Received</b>	\$ _____	\$ _____
<b>Social Security Benefits</b> (such as SSI, SSDI, etc.) <i>Specify Source:</i> _____	\$ _____	\$ _____
<b>Veteran's non-education benefits</b> <i>Specify Source:</i> _____	\$ _____	\$ _____
<b>Other untaxed income or benefits</b> <i>Specify Source:</i> _____	\$ _____	\$ _____
<b>Cash Gifts and/or bills paid on your behalf</b>	\$ _____	\$ _____

If unemployed, please provide a brief explanation as to how you, and your spouse, were able to meet your living expenses in 2018:

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**SECTION D: INDEPENDENT STUDENT'S ADDITIONAL INFORMATION TO BE VERIFIED**

Complete this section if:

- Student, or someone in the student's household listed in Section B, received benefits from the Supplemental Nutrition Assistance Program or SNAP** (formerly known as food stamps) any time during the 2018 or 2019 calendar years. If asked by the law school, I will provide documentation of the receipt of SNAP benefits during 2018 and/or 2019.
- Student or student's spouse listed in Section B, paid child support in 2018.** Indicated on the next page the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2018 for each child. If asked by the law school, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes your name and Social Security Number at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2018
<i>John Doe(example)</i>	<i>Jane Smith</i>	<i>Jason Smith Doe</i>	<i>\$6,000.00</i>

**SECTION E: CERTIFICATION STATEMENT AND SIGNATURES**

\_\_\_\_\_ **By my signature below, I certify that all of the information included in this form and**  
*Initial* **any documentation provided in support of the statements I have provided herein to the Office of Financial Aid is accurate and correct.**

\_\_\_\_\_ **I acknowledge that if I purposely provide false or misleading information in this**  
*Initial* **form or any documentation provided in support of the statements I have provided herein, I may be fined \$20,000, sent to prison, or both.**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Spouse Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
*(required only if was unemployed or did not file 2018 Tax Returns)*

***Do not mail this worksheet to the U.S. Department of Education.  
Submit this worksheet directly to the financial aid administrator at the law school.***

***You should make a copy of this worksheet for your records.***

**FOR USE BY OFFICE OF FINANCIAL AID ONLY**

Date Verification Statement Received: \_\_\_\_\_

Copies of W-2s Received:  Yes  No

2018 IRS Tax Transcript Received:  Yes  No

IRS Non-Filer letter received:  Yes  No

Supporting Documentation Sufficient:  Yes  No

**IRS DRT Flag reported by student on FAFSA**

- \_\_\_\_\_ blank     IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access)
- \_\_\_\_\_ 00     Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web
- \_\_\_\_\_ 01     Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA
- \_\_\_\_\_ 02     IRS data for the student was transferred from the IRS and was not changed by the user prior to submission of an application or correction
- \_\_\_\_\_ 03     IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction
- \_\_\_\_\_ 04     IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction
- \_\_\_\_\_ 05     Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it
- \_\_\_\_\_ 06     IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool
- \_\_\_\_\_ 07     IRS data for the student was transferred from the IRS, but the IRS indicated that the student filed an amended tax return

Financial Aid Officer Signature: \_\_\_\_\_

Financial Aid Officer Title: \_\_\_\_\_

Date Verification Completed: \_\_\_\_\_