

Eligible Non-Citizen Secondary Confirmation Required Form

Student's Last Name, First, M.I.

Social Security Number

John Marshall Law School - Atlanta is required to obtain "Secondary Confirmation" directly from the U. S. Immigration and Naturalization Service on all students who are not U. S. Citizens and whose status could not be confirmed electronically by the U. S. Department of Education through its matching service with the U. S. Immigration and Naturalization Service (INS). Also, a parent who is not a U. S. Citizen attempting to obtain a Parental Loan for a student must comply with the following procedure.

Procedure:

1. **Present original copies of your INS documentation (green card, etc) to the financial aid office in person.** We will photocopy both the front and back of each document and return the original documents to you. The financial aid office will certify the photocopies as copies of the originals and will submit them along with the INS Document Verification Request Form G-845S to the INS Office for confirmation. **You must present the INS documents to us within 30 days of the date of the letter that provided this form to the student.**
2. If you fail to submit the documentation by the deadline established above, John Marshall Law School – Atlanta is prohibited from disbursing funds to you or of certifying you as eligible for any Title IV Higher Education Act program funds for that period of enrollment or award year. (Authority: 20 U.S.C. 1091, 1094.)
3. John Marshall Law School - Atlanta will not be in a position to determine eligibility for federal financial assistance until the above requested documentation has been received and secondary confirmation by the INS has been completed. If you have not heard from us within 45 days of submitting your documentation, please contact a counselor and request a review of your status.

By my signature below, I certify that I understand the above procedure and that this procedure is based on federal statutory and implementing regulatory requirements imposed on John Marshall Law School - Atlanta by the U. S. Department of Education.

Student's Signature

Date

Parent Loan Borrower's Signature (if applicable)

Date