



Atlanta's John Marshall Law School is seeking to hire a motivated, hands-on individual as the Communications Manager. The Communications Manager is expected to coordinate internal and external communications programs. This position reports to the Assistant Director of Marketing and Communications and works collaboratively with an internal team to actively produce and update content from faculty, staff and research for a variety of print and electronic vehicles, including the website, internal newsletters, press releases, and distance learning platform content management.

The ideal candidate will have excellent oral and written communication skills; a Bachelor's degree in English, Journalism or Communications are preferred; and a minimum of three to five years of professional experience as a writer and editor. AJMLS is an equal opportunity employer and does not discriminate in any of its programs or activities on the basis of race, gender, sexual orientation, gender identity, gender expression, national or ethnic origin, marital status, age, disability, color, or religious belief. Salary will be competitive based on experience. Interested candidates may submit a letter of interest with compensation history and expectations, a current professional resume, the names of three professional references, and one writing sample, to:

Atlanta's John Marshall Law School
Attn: Ms. Cynthia Davenport
1422 West Peachtree Street, N.W.
Atlanta, Georgia 30309
or
cdavenport@johnmarshall.edu