



Savannah Law School, a branch of Atlanta's John Marshall Law School, is seeking the right person to lead our admissions efforts on the Savannah campus. We seek a highly motivated, hands-on person to assume responsibility for admissions-related operations, planning, organization and management of on-campus recruiting events, as well as be actively involved with the Savannah Law School faculty Admissions Committee. Together with other members of the organization-wide admissions and marketing team, the individual selected will be responsible for developing, implementing and evaluating strategies for the recruitment, admission, and matriculation of all Juris Doctor students to the Law School.

The ideal candidate will hold appropriate educational credentials and preferably 2 years' experience in an admissions function at the undergraduate or graduate school level. Law school admissions experience is a plus, as is proficiency with ACES2. Candidate will have keen strategic planning as well as project and team management skills. Travel is required.

Savannah Law School and Atlanta's John Marshall Law School are equal opportunity employers and do not discriminate in any of their programs or activities on the basis of race, gender identity, gender expression, sexual orientation, national or ethnic origin, marital status, age, disability, color, or religious belief. The position title and compensation offered will be commensurate with experience. Interested candidates should submit a cover letter, resume, and a minimum of three professional references to:

Erika Murray
Atlanta's John Marshall Law School
1422 W. Peachtree St. N.W.
Atlanta, Georgia 30309
emurray@johnmarshall.edu

NO PHONE CALLS PLEASE!!!