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2014-2015 Independent Student Verification Worksheet



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Your 2014-2015 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Federal Title IV law states that before awarding Federal Student Aid, we may ask you to confirm the information reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at the law school will compare your FAFSA Report received from the U.S. Department of Education with the information on this worksheet, the student and/or your spouse's 2013 Federal Tax Return Transcript, and any other required documents. If there are discrepancies, your FAFSA information may need to be corrected by the law school. **You must complete and sign this verification worksheet, attach all required documents, and submit directly to the financial aid administrator at the law school.** *If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.*

SECTION A: INDEPENDENT STUDENT INFORMATION

Student Name (Print): _____ Social Security No: _____
 Spouse Name (Print): _____ Social Security No: _____
 Address: _____ City: _____ State: _____
 Zip Code: _____ Phone #: _____ Law School E-mail: _____
 Student Enrolled at: Atlanta's John Marshall Law School Savannah Law School

SECTION B: INDEPENDENT STUDENT'S FAMILY INFORMATION

List the people in your household below. Include:

- Yourself.**
- Your spouse**, if you are married.
- Your children**, if any, if you will provide more than half of their support from July 1, 2014, through June 30, 2015, or if the child would be required to provide your information if they were completing a FAFSA for 2014-2015. Include children who meet either of these standards, even if they do not live with you.
- Other individuals if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2015.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2014, and June 30, 2015. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Relationship to Student	College/University	Will be Enrolled at Least Half Time
		<i>Student</i>		<input type="checkbox"/> Yes

SECTION C: INDEPENDENT STUDENT'S INCOME INFORMATION**WAGES & TAX FORM** Student Spouse

UNEMPLOYED all of 2013 and had ZERO earned income.

 Student SpouseEMPLOYED in 2013, but **will not file** and are **NOT required to file** a U.S. Internal Revenue Service tax return. **Copies of ALL 2013 W-2s attached** **IRS Verification of Non-filing letter attached.** Please visit www.irs.gov/pub/irs-pdf/f4506t.pdf, or call 1-800-908-9946 to obtain Form 4506-T to submit your request for the Non-filing letter.

List employer(s) for which w-2s are attached, and reported amount earned:

Employer: _____ 2013 Income: \$ _____

Employer: _____ 2013 Income: \$ _____

Employer: _____ 2013 Income: \$ _____

 Student Spouse

IRS Data Retrieval Tool used to submit information on 2014-2015 FAFSA.

 Student Spouse

Filed a 2013 Federal Income tax return.

 Log in to your 2014-2015 FAFSA online and select the option to use the **IRS Data Retrieval Tool**. If you are not eligible to use the IRS Data Retrieval Tool based on the conditions listed below, or you choose to not use the IRS Data Retrieval Tool, then you are required to submit a copy of your 2013 Federal Tax Return Transcript. (see below) **2013 IRS Tax Return Transcript attached.** Please visit www.irs.gov/Individuals/Get-Transcript, or call 1-800-908-9946 to request an IRS Tax Return Transcript. *A return transcript may only be requested directly from the IRS, and may be processed in as little as 7 business days up to 30 calendar days.* If you filed a foreign or Puerto Rican tax return, submit a signed copy with USD conversion.**A COPY OF IRS FORM 1040, 1040a, OR 1040EZ IS NOT ACCEPTABLE, nor are Account Transcripts or a Record of Account.****IMPORTANT INFORMATION - IRS Data Retrieval Tool**

If you opted NOT to use the IRS Data Retrieval Tool when you initially completed your 2014-2015 FAFSA online, you may login and amend your FAFSA and use the IRS Data Retrieval Tool option. There are certain conditions in which you may not use the IRS Data Retrieval Tool and **will be required to submit a tax transcript:**

- You are married and the 2013 federal tax return filing status is "Married Filing Separately" or "Head of Household"
- An amended 2013 federal tax return was filed (IRS form 1040X)
- A Puerto Rican or foreign tax return was filed
- A tax return was filed electronically within the last 2 weeks, or by mail within the last 8 weeks
- You make changes to your income information on your FAFSA *after* using the IRS Data Retrieval Tool.

In the chart below, list any additional income you or your spouse may have received in 2013. *Please list annual amounts received – DO NOT LIST MONTHLY AMOUNTS. If an amount is zero (0), enter (0). DO NOT LEAVE ANY SPACES BLANK.*

2013 Additional Income	Student	Spouse
2013 Earnings from employment	\$ _____	\$ _____
2013 Unemployment Compensation	\$ _____	\$ _____
Alimony	\$ _____	\$ _____
Child Support Received	\$ _____	\$ _____
Social Security Benefits (such as SSI, SSDI, etc.) <i>Specify Source:</i> _____	\$ _____	\$ _____
Veteran's non-education benefits <i>Specify Source:</i> _____	\$ _____	\$ _____
Other untaxed income or benefits <i>Specify Source:</i> _____	\$ _____	\$ _____
Cash Gifts and/or bills paid on your behalf	\$ _____	\$ _____

If unemployed, please provide a brief explanation as to how you, and your spouse, were able to meet your living expenses in 2013:

SECTION D: INDEPENDENT STUDENT'S ADDITIONAL INFORMATION TO BE VERIFIED

Complete this section if:

- Student, or someone in the student's household listed in Section B, received benefits from the Supplemental Nutrition Assistance Program or SNAP** (formerly known as food stamps) any time during the 2012 or 2013 calendar years. If asked by the law school, I will provide documentation of the receipt of SNAP benefits during 2012 and/or 2013.
- Student or student's spouse listed in Section B, paid child support in 2013.** Indicated on the next page the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2013 for each child. If asked by the law school, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes your name and Social Security Number at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2013
<i>John Doe(example)</i>	<i>Jane Smith</i>	<i>Jason Smith Doe</i>	<i>\$6,000.00</i>

SECTION E: CERTIFICATION STATEMENT AND SIGNATURES

_____ **By my signature below, I certify that all of the information included in this form and**
Initial **any documentation provided in support of the statements I have provided herein to the Office of Financial Aid is accurate and correct.**

_____ **I acknowledge that if I purposely provide false or misleading information in this**
Initial **form or any documentation provided in support of the statements I have provided herein, I may be fined \$20,000, sent to prison, or both.**

Student Signature: _____ **Date:** _____

Spouse Signature: _____ **Date:** _____
(Spouse signature required only if was unemployed or did not file 2013 Tax Returns)

***Do not mail this worksheet to the U.S. Department of Education.
Submit this worksheet directly to the financial aid administrator at the law school school.***

You should make a copy of this worksheet for your records.

FOR USE BY OFFICE OF FINANCIAL AID ONLY

Date Verification Statement Received: _____

Copies of W-2s Received: Yes No

2013 IRS Tax Transcript Received: Yes No

IRS Non-Filer letter received: Yes No

Supporting Documentation Sufficient: Yes No

Financial Aid Officer Signature: _____ Date Verification Completed: _____